

Student Employee Exit Interview

The exit interview should be completed on the student's last day of employment. The purpose is to gather feedback about the position and department, and your efforts as their supervisor.

Were you given adequate training or orientation to do your specific job responsibilities? _____

What was the most helpful, and why? If not, what could have been done to improve your orientation to the position? _____

How challenging was your job? _____

If you had suggestions or complaints, did you feel free to discuss them with your supervisor? Why or why not? _____

How valued did you feel your ideas and opinions were in your department? _____

How satisfied were you with your overall working conditions in your department? _____

Did your position contribute to your academic success? How? _____

What were the least satisfying aspects of working in your department? _____

How could your working conditions have been improved? _____

How could I, as your supervisor, have been more helpful? _____

Other comments: _____
