



**Equipment Changes**  
*for RF purchased equipment*

Decal Number	Description of Equipment	Serial Number	Obsolete/Transfer

**Transfers Only: Department/Bldg/Room:** \_\_\_\_\_

THE RESEARCH FOUNDATION OF SUNY REQUIRES THIS INFORMATION FOR ALL EQUIPMENT PURCHASED WITH RESEARCH MONIES. The Research Foundation is responsible for forwarding the information to Property Control who will then notify Facilities and Planning if anything needs to be moved or put in surplus. Please do not contact Facilities and Planning directly